

Code of Conduct for Officers and other Recognized Representatives of Earth House Project, Inc.

As an elected, appointed, or perceived “voice” of the Earth House Project, you have a responsibility and are expected to:

- Maintain an awareness and acceptance that you are held to Higher Standard due to your position and how your actions reflect upon the reputation of Earth House Project and its members.
- Comply with all Federal, State and Local laws and the Bylaws, Articles and Policies of Earth House Project when acting in the capacity of your position.
- Act in professional and positive manner when interfacing with any and all in our community.
- Act without prejudice, bias, distortion or discrimination in all associations within our community.
- Recognize that as a representative of the corporation, you have a responsibility to those you serve to be transparent and honest in all matters, including your expectation of them, your qualifications or experience, and any information given to them and what they may receive from you.
- Be mindful of potential, perceived and/or actual conflict of interest between your position and personal life. Be responsible for your actions; notify the Executive Board of any issues that are brought to your attention.
- Act in such a way as your words and actions can be positively remembered, for in today's world of social media they may well be - forever.
- Exercise thoughtful discretion and appropriate following of rules of privilege communication and accepted community practice when confidences and private information is shared with you.
- Be fully aware that the acceptance of some practices within our community, are not ones normally held by the public at large. If it is legal, do not judge; if illegal, it is your responsibility to act accordingly, this includes reporting to the appropriate authorities. Be aware of mandated reporter rules when appropriate.
- Realize that as an officer or other representative of Earth House, your perceived status changes. It becomes a person of authority/responsibility in the mind of the other party (also, legally in some situations). You must be fully aware of the limitations this places upon you and upon your actions, if you are to maintain a professional relationship with the other party/is.
- Be willing to work together with other members of the Earth House Project in all ways that help to support, grow, educate the company and its individual members.
- Notify the Executive Committee of circumstances in your life that may impact Earth House. These would include adverse public press, including social media that identifies you as an Earth House member, criminal or civil proceedings that could impact the corporation publicly.